

## OLA 2014-2015 Family Referral Program

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Would you turn down \$500? How about \$1,000, or more? With very little effort, that choice can be yours. OLA offers a \$500 Tuition Credit to current families for each new student (“Prospective Student”) who is referred to, and enrolls in, OLA School for the 2014-2015 year. Certain conditions must be satisfied in order for the Tuition Credit to be effective. These are more fully described in the program outline below:

### Program Requirements of Referring and/or Prospective Families

#### Step One – Activation of Potential Tuition Credit:

- The Prospective Family must identify the Referring Family at the time of application on the application form, and
- The Referring Family must complete a Tuition Credit Referral Form in the OLA School Office.

#### Step Two – Admission and Enrollment:

- The Prospective Student must qualify for admission, apply, be accepted, and enroll in OLA for the 2014-2015 school year.
- The Referring Family must have children enrolled at OLA at the time of referral.

#### Step Three - Tuition Credit

- The Tuition Credit is effective upon a) Prospective Student’s completion of (3) months of continuous enrollment and b) Prospective Family’s status of “Good Standing” on its tuition payment schedule.
- The \$500 Tuition Credit is applied to the Referring Family’s tuition in the same school year in which the Prospective Student is first enrolled.
- If Referring Family tuition is already paid-in-full, a check for \$500 will be issued and mailed to the Referring Family.

#### Other Important Program Features:

- A Referring Family is eligible for a \$500 tuition credit for each Prospective Student who enrolls at OLA for the 2014-2015 school year and satisfies the conditions under Step Three, above. The Tuition Credit is not based on how many children the Referring Family has enrolled. [For example, if the Smiths, who have 3 attending students, are responsible for referring the Johnsons, who enroll 1 student, the Tuition Credit is \$500 for the Smith family. If the Smiths refer the Jones who enroll 2 children, the Smith family will receive a \$1,000 Tuition Credit.]
- Prospective Family is defined as a student or family that has no other immediate family members (siblings) enrolled at OLA at the time of referral.
- This offer is subject to enrollment restrictions. For example, the class size must be able to accommodate the new student(s) being referred.
- OLA teachers, administrators and staff who refer students to the school are eligible to participate in the program. These payments will be in the form of cash compensation.

Questions about the Referral Program may be directed to Ruth Ann Hoffman, Administrative Assistant in the School Administration Office at 781-599-4422 or [rhoffman@olalynnfieldschool.com](mailto:rhoffman@olalynnfieldschool.com).